

Schools Commission Lead (Appointed)

Organisation:	British American Football Association (BAFA)
Purpose of position:	To be the Schools Commission Lead for the British American Football (Appointed)
Responsible to:	Director of operations and the Board
Responsible for:	The effective management, delivery and development of the schools workforce and programme for British American Football
Length of term:	Appointed every 4 years (a Commission Lead may serve on the Operations group for a maximum of two terms of four years)
Position type:	Voluntary
Reward/ benefit:	Reasonable travel expenses paid to attend Operational meetings. Free entry to Brit Bowl
Commitment:	To attend Operations Group meetings at least 4 times a year. Plus up to 2 hours a week voluntary time.

Key tasks and duties.

- Input into the operational plan regarding the operations of schools programme and workforce
- Maximise school aged children participation in British American Football and measure the reach and impact
- Establish and maintain key relationship with key stakeholders (for example the Youth sport trust)
- Coordinate volunteer in schools and set school-based volunteering standards
- With support off the business development Director explore sponsorship for the schools program
- Report number of school aged children and number of schools engaged to the operations group
- Carry out all duties in the best interest of BAFA.

Key skills

- An ability to be the voice of the coaches and the membership at an operational level, whilst also being objective and seeing the bigger picture of what is required.
- Excellent communication skills
- Volunteer management skills and deployment
- Knowledge of school sporting structures and stakeholders.

Key Competencies

- High level of integrity/probity
- Ability to think and act strategically

- Excellent leadership skills
- Be able communicate concisely, effectively and with transparency
- Act as a positive role model for the sport
- Take responsibility and be accountable for collective actions
- Act in the best interests of the commission, not for an external representative group
- Be able to work in partnership to develop solutions to challenges
- Demonstrable commitment to ethics within the sport
- Demonstrable commitment to equal opportunities and equality
- Have a sound awareness of fiduciary responsibility
- Enthusiasm for the sport of American Football.

Eligibility

Any person possessing the necessary and appropriate experience in the **Key Competencies and skills** associated with being a Coaches commission lead within BAFA is eligible to be nominated and/or to apply for the position of Director provided they: -

- Do not possess a criminal record inappropriate for the position within the sport
- Have not previously been removed, dismissed or disciplined within or from BAFA or any other NGB or related body.

BAFA is accountable to its Membership and its stakeholders. Because of this accountability and due to the level of responsibility and high-profile nature of the position of schools' commission lead, BAFA must insist on the highest standards of integrity and probity from individuals nominated and/or applying for the position of schools commissions lead. All nominations and applications will be carefully assessed.